

**Nevada Parks and Recreation
S.C.O.R.E Recreation/Athletic Complex
4-Plex Field Facility Use Guidelines**

The S.C.O.R.E. 4-Plex is a facility that includes 4 tournament lighted fields with 300' permanent fences and the ability to adjust fence length with portable fencing. The complex has a full service concession stand, restroom facility, PA System, and scoreboards.

Please contact Nevada Parks and Recreation at 382-4352 to inquire about field rental, tournaments, and league play.

FEES

The Nevada Parks and Recreation Board and the City Council establish all rental fees. All fees established are subject to periodic review.

Operating costs covered by these fees include: Grooming and lining of fields once a day prior to use, trash removal, restroom cleaning, complex attendant, bases, and 1 bag of diamond drying agent if needed.

Fees in addition to established rates may include: additional drag and/or chalk, excessive damage/cleaning, additional diamond drying agent, replacement for theft, or admission percentage if this is part of the agreement.

Fees for the 2006 Season are as follows:

- \$25.00 per field hold fee
- \$25.00 rental fee per field/day with out use of lights
- \$35.00 rental fee per field/day with use of lights
- \$25.00 per field for an additional drag and chalk
- \$5.00 for additional bag of chalk – regardless of amount used
- \$10.00 per bag of diamond drying agent (if needed)

- 7% Sales Tax will be added to all Fees

GUIDELINES

- No dogs are allowed in the 4-Plex at any time.
- The concession stand will be open for all scheduled tournament games.
- The sale of **anything** by the user or participants requires prior approval of the Park and Recreation Board or their designee.
- The user shall not initiate ticket sales unless the Parks and Recreation Board or their designee gives prior approval.

RESERVATION PROCEDURE

- Advance reservations must be made on the appropriate form.
- Reservations may be made 12 months in advance of the preferred date. All reservations are made on a first come/first served basis.
- The S.C.O.R.E 4-Plex is available for rent April-October of each year.
- Reservations may be made by paying a \$25.00/field hold fee at the time of booking. The hold fee is refundable minus a \$15.00 administrative fee if the field booking is cancelled at least 4 weeks prior to the event. All other rental fees including a \$100.00 damage deposit are due no later than 10 business days prior to the rental date. A cancellation made 10 business days prior to the rental will receive a full refund of the rental fees paid and deposit excluding the hold fee. The deposit will be returned if the facility is left in satisfactory condition or in the event that the Department must cancel the field rental due to field conditions, weather, or other uncontrollable circumstances.
- A tournament bracket and/or schedule of games must be submitted to the Nevada Parks and Recreation Department no later than the Wednesday prior to use so we can properly allocate staff.

**S.C.O.R.E. 4-PLEX
FACILITY USE AGREEMENT**

**Nevada Parks and Recreation Department
825 15th Street / Nevada, Iowa / 50201 / 515-382-4352**

APPLICANT INFORMATION:

Name of Individual or Organization _____

Name, purpose and/or type of event _____

Name of Contact Person _____

Mailing Address _____

Home Phone # _____ Alternate Phone # _____

Email Address _____

Will a gate fee be charged? Yes _____ No _____

If there is a gate fee, what is the charge? Youth _____ Adult _____

Is this a tournament for youth or adults? Youth _____ Adult _____

List any advertisers for this event? _____

Will you need use of Scoreboards? Yes _____ No _____

Will you need use of the Lights? Yes _____ No _____

Anticipated # of Teams: _____

Number of Fields Requested? (4 available for use) _____

If not using all fields what fields would you prefer to use? (The City of Nevada reserves the right to change field usage due to uncontrollable circumstances)

Field 1 _____ Field 2 _____ Field 3 _____ Field 4 _____

<p>FEES:</p> <table style="width: 100%;"><tr><td style="width: 30%;">Hold Fee</td><td style="width: 30%;">\$25.00/field x # of Fields</td><td style="width: 40%;">_____</td></tr><tr><td>Field Rental</td><td>\$25.00/field x # of Fields</td><td>_____</td></tr><tr><td>Field with Light Usage</td><td>\$35.00/field x # of Fields</td><td>_____</td></tr><tr><td>Damage Deposit</td><td>\$100.00</td><td></td></tr></table>	Hold Fee	\$25.00/field x # of Fields	_____	Field Rental	\$25.00/field x # of Fields	_____	Field with Light Usage	\$35.00/field x # of Fields	_____	Damage Deposit	\$100.00		<div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%;"><p style="text-align: center;">Office Use Only</p><p>Hold Fee: _____</p><p>Field Rental: _____</p><p>Deposit: _____</p><p>NOTES:</p></div>
Hold Fee	\$25.00/field x # of Fields	_____											
Field Rental	\$25.00/field x # of Fields	_____											
Field with Light Usage	\$35.00/field x # of Fields	_____											
Damage Deposit	\$100.00												

The undersigned, being of legal age and in consideration of the opportunity to use the above facilities of the Nevada Park and Recreation Department, hereby agree to assume full responsibility for any risk resulting from participating in any activity and I further agree to indemnify and hold harmless the City of Nevada, its officials and officers, employees, agents and representative, from any and all claims, causes of action, demands, and expenses of every kind, resulting from or relating to third party or his/her property, arising out of use of the facilities or relating to the activity which is the subject matter of this form. Further, I agree to abide by all Park Regulations and ensure that other invited participants abide by the said regulations and assume responsibility for any theft or damage of equipment, facilities, and grounds as a result of such use and to fully reimburse the City for the expense of any theft or damage, including excessive cleanup.

SIGNATURE

DATE